



**CSIR - NATIONAL INSTITUTE OF SCIENCE, TECHNOLOGY AND
DEVELOPMENT STUDIES (NISTADS)**

PUSA GATE, Dr. K.S. Krishnan Marg, New Delhi - 110012

TENDER FOR DISPOSAL

TENDER NO. NIS/STORE/DISPOSAL/2020-21

Date: 20.7.2020

Sub: TENDER FOR DISPOSAL OF: E-WASTE UNSERVICEABLE COMPUTERS, LAPTOP,
PRINTERS, SCANNERS, HARD DISK, WORKSTATIONS, ACS, AND MISCELLANEOUS
ITEMS ETC. LOT. NO.1

(List of the addresses 11 firms)

Sir,

Sealed quotations are on behalf of Director, CSIR-NISTADS are invited for disposal of the items mentioned above.

Enclosed please find tender document for perusal and request to submit your sealed quotation as per terms and conditions mentioned in the tender document.

LAST DATE OF INSPECTION OF MATERIAL	10/08/2020
DUE DATE & TIME FOR SUBMISSION OF TENDERS	11/08/2020 (2:30 P.M.)
DATE & TIME OF OPENING OF TENDERS	11/08/2020 (3:00 P.M.)
TENDER TO BE SUBMITTED AT	PURCHASE SECTION, CSIR- NISTADS DR K. S. KRISHNAN MARG (PUSA GATE), New Delhi 11-0012
EMD	10% of bidder's quoted amount

Yours faithfully,

(-sd/-)

Stores and Purchase Officer

Encl: Tender Document

TERMS & CONDITIONS:

The work is to be awarded on the following terms and conditions:

1. Bidders are requested to deposit the quotation in a sealed envelope super – scribed outer sealed cover of envelop **“QUOTATION FOR DISPOSAL OF E-WASTE COMPUTERS, LAPTOP, PRINTERS, SCANNERS, HARD DISK, WORKSTATIONS, ACS, AND MISCELLANEOUS ITEMS ETC. (LOT NO-1)”** addressed to the Director, CSIR-NISTADS, Dr. K S Krishnan Marg, New Delhi-110 012 latest by **11/08/2020 up to 2:30 PM** at NISTADS, Purchase Section, Dr. K S Krishnan Marg, New Delhi-110012.
2. The bidders have to quote their prices separately lot wise alongwith the required EMD as per annexure-I.
3. If the Bidders are interested to submit their quotation by post, then the outer envelop of sealed quotation should be addressed to The Director, NISTADS, Dr. K S Krishnan Marg, New Delhi-110012 within the stipulated period and time. NISTADS will not be responsible for any late quotation due to postal strike or some any other reasons.
4. Quotations received after due date and time shall not be entertained.
5. Quotations will be **opened on 11/08/2020 at 3.00 PM** in the Purchase Section, NISTADS, Dr. K S Krishnan Marg, New Delhi-110 012 in the presence of the bidders, if any.
6. In case, Govt. of India/NISTADS/CSIR has declared a holiday on the scheduled date of opening of quotation due to any reasons then the quotations will be opened on the next working day on the same time. No intimation will be sent to you separately for opening of quotation.
7. EMD should be deposited by the bidders in the form of Demand Draft/Pay Order/Banker's Cheque/Manager's Cheque of scheduled bank in favour of Director, NISTADS, New Delhi along with the bid. EMD of the unsuccessful bidder will be returned within 60 days from the date of opening of quotation and EMD of successful bidder will be returned within sixty days. The quotation submitted along with EMD by personal cheque will be rejected.
8. The materials have to be collected from CSIR-NISTADS, Pusa, New Delhi- 110012. The material will be allowed to be lifted between 10.00 AM to 04.00 PM on working days from the office campus as per our award letter.
9. Successful Bidder will lift the material in presence a Team of the Officials of CSIR-NISTADS and successful bidder will be allowed to lift the material only after making payment and obtaining gate pass from the Stores.
10. Quotation received without EMD will be straight away rejected.
11. Bidders may **inspect the material on any working day between 10.00 AM to 04.00 PM up to 10/08/2020 by prior appointment at CSIR-NISTADS, Pusa Gate, Dr. K.S Krishnan Marg, New Delhi- 110012** to satisfy themselves about the quality and condition of the materials offered. No complaint in this regard whatsoever will be entertained after the tenders are submitted before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.

12. Tenderers should clearly quote their rates both in figures and in words. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
13. Tenders should be valid for a period of 90 (Ninety) days from the date of opening of the tenders.
14. In case of non-completion of work and deviation of terms and conditions the recovery shall be made out of the EMD amount. In case the stores is not lifted within the time specified ground rent equivalent to Rs.200/- per day will be charged from the purchaser for a further period of 7 days. Even then the materials not so removed will be treated as abandoned material and the EMD and other sums paid for the waste material will be forfeited without any reference to the purchaser. For such abandoned material, the NISTADS Institute reserves the right to re-sell.
15. The labour, transport and other charges involved in lifting of material will have to be made by the bidders at their own risk, cost and responsibility.
16. The person authorized by the purchaser will be allowed to take delivery.
17. The Director, CSIR-NISTADS reserves the right of withdrawing from the sale of any material at any stage without assigning any reasons thereof.
18. Any loss or damage if occurred to the Institute property during the course of removing the items, will be made good at the cost of concerned purchaser.
19. No deviations will be accepted.
20. Conditional tender will not be accepted.
- 21. The materials will be allowed to be lifted between 10.00 AM to 4.00 PM on any working days. No picking, Choosing or sorting will be allowed in the premises for the disposal lots.**
- 22. Kindly submit this tender document duly signed and stamped as a token of unconditional acceptance of the terms & conditions of the tender.**
- 23. The bidder must submit a notarised copy of the valid registration certificates issued by the State/UT pollution control board (SPCB) along with bid, failing which the bid will be rejected.**

EVALUATION CRITERIA FOR THE AWARD OF THE WORK

* Successful bidder shall be decided on highest (H1) basis as per each lot.

(-sd/-)
Stores and Purchase Officer

No. NIS/Store/Disposal/2020-21

Annexure - I

PERFORMA FOR QUOTING RATES

S.No.	Items	Rs.(In figures)	Rs. (In Words)	EMD amount
Lot-1	COMPUTERS, LAPTOP, PRINTERS, SCANNERS, HARD DISK, WORKSTATION, ACS, AND MISCELLANEOUS ITEMS etc.			

Signature_____

Name_____

Seal/Stamp of Firm

M/s _____Address_____

Telephone No._____Mobile_____