

National Institute of Science, Technology and Development Studies
Dr. K.S. Krishnan Marg, New Delhi-110 012

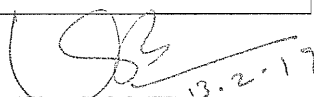
No. PME/32/2018-19

Dated: 13.02.2019

OFFICE MEMORANDUM

Director, NISTADS has been pleased to approve the following delegations of duties to carry out work efficiently at PME:

1.	Dr Vipin Kumar, Head & Senior Principal Scientist	Overall Co-ordination
2.	Dr Madhulika Bhati, Deputy Head & Senior Scientist	Co-ordination Project Proposals, Project Review and Project extensions and Co-ordination in preparation of RC Agenda
3.	Dr Vinayak, Senior Scientist	Co-ordination of Digitization of data and Project Proposals, Project Review and Project extensions
4.	Sh Anil Kumar Sharma, Senior Technical Officer (3)	Annual Report, Institutional Publications database, RC Agenda document, RC Minutes preparation
5.	Dr Anil Kumar, Senior Technical Officer (1)	Assistance in Project Proposals, Project Review and Project extensions. Digitization of data and CSIR communications, CDIS system nodal
6.	Mrs Tara Verma (Senior Technician)	Book keeping, RC Documents preparation, Project Files, Student trainees' applications, events related to PME and other duties as and when assigned
7.	Sh JS Narula (Senior Technician)	Event management related to PME/ Institute, Booking of tickets, Arrangements of venues and book keeping and other duties assigned.


Head, PME 13.2.19

Copy to:

1. All concern.
2. PME File
3. DO ; 4. IT section for Website .