

**CSIR-NATIONAL INSTITUTE OF SCIENCE, TECHNOLOGY AND DEVELOPMENT STUDIES
DR. K.S. KRISHNAN MARG, NEW DELHI 110012**

No.21(13)/2008-E.I

dated 29.12.2020

OFFICE MEMORANDUM

Sub: Submission of annual property returns for the year ending 2020 by Group 'A' & 'B' officers under Rule 18(1) (ii) of the CCS (Conduct) Rules, 1964– furnishing of certificate - reg.

In terms of Rule 18(1) (ii) of CCS (Conduct) Rules, of 1964, as made applicable to Council Employees, the Annual Return of Immovable Property for the year ending 31st December, 2020 is due from all Group 'A' & 'B' officers of this Institute. Hence , all Group 'A' and 'B' officers (from level 6 and above under 7th CPC) are requested to submit their Annual Property Return in the prescribed proforma to Administration by 31.01.2021 positively.

In this context, kind attention is drawn towards DoPT OM No. 11012/11/2007-Estt. (A) dated 27.09.2011, and it is reiterated that Vigilance Clearance shall be denied to an officer if he/she fails to submit his/ her annual immovable property return for the previous year in time.



(Surender Kumar)
Controller of Administration

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